



**Executive Committee Meeting
March 23, 2023, 1:00-2:00 p.m.**

Minutes

Attending: Sabrina Drake, Juanita Morales, Lisa Eckhoff, Brenda Hernandez

1. Call to Order	Sabrina Drake called the meeting to order at 1:09 p.m.
2. Approval of March 23, 2023, Agenda	Approval of the March 23, 2023, Agenda was reviewed, and Juanita Morales moved to approve, Sabrina Drake seconded.
3. Approval of January 26, 2023, Minutes	Approval of January 26, 2023, minutes were reviewed, and Juanita Morales moved to approve, Sabrina Drake seconded.
4. Coordinator Update a. Membership Update b. CDSS Reports-Membership Certification c. Zip Code Priorities Report	<ul style="list-style-type: none"> a. Lisa Eckhoff reported there were no membership updates. b. The CDSS Membership Certification report was approved by the Board of supervisors and submitted to the California Department of Social Services. c. The zip code priorities report will need to be submitted in May. This is a report of the childcare needs and access for the Solano County community.
5. Community Presentations	Members Kathy Lago and Lilibeth Pinpin will present to the General meeting on April 27 th . The draft for the community presentations will be ready by June for the members to review and approve. The topics for the community presentations will be data, accomplishments, activities, and strategic framework.
6. Solano Early Childhood Educator of the Year-Update	The application is ready to go for the Early Childhood Educator of the Year program. The nomination period is from April 1 st to May 1 st . The application can be submitted either hard copy or online. The flyer will be sent out to everyone within Solano County. There was discussion about all the different media outlets that we can reach out to as well to promote this program. We will announce the honorees in early June. Members of the LPC can be part of the scoring committee for the Educator of the Year nominations.
7. April 27, 2023, General Meeting Agenda Planning	<p>The agenda topics were discussed and decided as follows:</p> <ul style="list-style-type: none"> • Community presentations • Member spotlight • Early Childhood Educator of the Year • Coordinator updates • UPK Mixed Delivery Planning Grant • Child Abuse Prevention Council (CAPC) membership, LPC representative
8. Adjournment	The meeting was adjourned at 2:13 p.m.